## **Area 10 Membership Chair**

Shall serve for two years and may be reappointed for additional terms as long as the individual is willing or until it has been determined the individual has not fulfilled their duties.

Approved: June 12, 2024

- 1. Shall be an advocate for Handbell Musicians of America and Area 10.
- 2. Shall keep records of the Area 10 active membership as received from the National Office.
- 3. Shall instruct Sub-Area Chairs and other board members on how to access membership lists from the HMA website.
- 4. Shall support Sub-Area chairs in their regular contact with Area 10 new/renewing/lapsed members.
- 5. Shall attend and present a report at Area 10 Board of Directors meetings.
- 6. With assistance from the Area 10 Board of Directors and with input from the Sub-Area Chairs, shall develop and maintain a master list of mentors.
- 7. Shall maintain a list of lapsed memberships for six years.
- 8. Shall be considered a Standing Committee Chair and thus a voting member of the Board of Directors.
- 9. Shall submit an article to the Communications Chair for publication in the "Campanologist," once a year.
- 10. Shall maintain an active membership in HMA.